

 TITLE: INSPECTION/VERIFICATION REVIEW FORM Legal Metrology Division QUALITY FORM	Document no: MQF 004A	
	Version No: 03	Approved By: QAO
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For Official Use Only	
Date Instrument(s)/Product(s) Received	
Scheduled Start Date of Inspection/Verification	
Expected Completion Date of Inspection/Verification	
Date of Completion	
Certificate Issue Date	
Total Cost of Job	
Procedure Number	
Job Number	

Remarks	
1.	Inspection/Verification carried out as per Section 21,24 and 25 of the Metrology Act (Act No. 5 of 2022) and regulations
2.	Instrument that fail to meet specified regulations and compliance requirements may be rejected/withdrawal/confiscated from use as per Section 19, 21, 24, 47 and 25 of the Metrology Act (No. 5 of 2022)
3.	All associated costs for verification, testing, examination, certification, recertification and/or adjustment are payable by the instrument owner as per section 48 of the Metrology Act (Act No. 5 of 2022)
4.	Products are inspected as per Section 36 to 40 of the Metrology Act (No. 5 of 2022) and regulations
5.	Any person/organization who contravenes or fail to comply with any provision of this Act shall be guilty of an offence as per Section 47 of the Metrology Act (No. 5 of 2022)

I, the undersigned representative of the above mentioned organization undertakes to accept that the process of inspection/verification was fully explained and I therefore understand the process as performed under the Trade Metrology Act (Act No. 5 of 2022).

Owner/Agent Name:	Signature	
	Date	

Inspection and Verification Officer Name:	Signature	
	Date	



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ADDENDUM 2

Detail Inspector observation

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