



CAREER OPPORTUNITY - EXTERNAL

The Namibian Standards Institution (NSI) was established in terms of the Standards Act, 2005 (Act No. 18 of 2005). The primary role of the NSI is to promote Standardisation and Quality Assurance in industry, commerce and the public sector in Namibia, with the aim of improving product quality, industrial efficiency and productivity, and to promote trade, to achieve optimum benefits for Namibia.

POSITION: INSPECTION AND VERIFICATION OFFICER- EU Grant NDICI-AFRICA-2025/489-584 to support NSI-24 Months Contract

Duty Station: Windhoek

Primary purpose of position:

To provide support to the Legal Metrology function through the:

- The enforcement of the Metrology Act and Regulations through effective verification, inspection, certification and approval of measuring instruments and pre-packaged goods, including measuring instruments identified under the Green Hydrogen GH2 Sector (Pressure, Solar cell, Flow and Temperature metrology),
- Ensure fair billing, safety and explosion protection.
- Ensure compliance with international and national standards
- Support to the implementation of EU Grant activities

Educational requirement:

- Four (4) year Bachelor's Honours Degree in Natural Sciences (Physics (Major) & Mathematics/Chemistry Minor), Metrology or Engineering (Electrical, Electronic or Mechanical)

Experience requirement:

- Four (4) years' experience in a laboratory-related field, inspection or related technical work and quality management system (ISO/IEC 17020, ISO/IEC 17025, NAMS 10378 & NAMS 1841).
- In-depth knowledge of the Legal Metrology Act, Metrology technical regulation and OIML recommendations, regional and international metrology Standards
- Code B driver's license, Minimum Two years driving experience.
- Code C1/CE drivers Licence would be added as an advantage

Skills & knowledge requirement:

- Quality Management System Knowledge and application of ISO/IEC 17020, ISO/IEC 17025, NAMS 10378 & NAMS 1841
- Advance understanding of Accreditation processes
- Internal auditing of ISO/IEC 17020, ISO/IEC 17025, NAMS 10378 & NAMS 1841
- Risk Assessment and Management
- Legal framework for NSI related to Metrology.
- Contextual understanding of laboratory environment
- Knowledge of conformity assessment
- Knowledge of International recommendations and standards related to Metrology
- Technical writing and presentations
- Analytical and problem solving

POSITION: INSPECTION AND VERIFICATION OFFICER- EU Grant NDICI-AFRICA-2025/489-584 to support NSI-24 Months Contract (Cont.)

Key Performance Area

- Enforcement of Legal Metrology Act and regulations
- Operational Management /Financial Management
- Stakeholder engagement and training
- Comply with quality management system in the laboratory

The contract is funded by the European Union in the framework of the EU Grant NDICI-AFRICA-2025/489-584 “Support to the Namibian Standards Institution”

Applications should include a detailed Curriculum Vitae, certified copies of qualifications, academic transcripts and copy of identification document or passport and driver's license.

The NSI is an equal opportunity employer and encourages applications from the designated groups e.g. women and persons with disabilities in terms of the Affirmative Action (Employment) Act No. 29 of 1998)

Applicants do not meet the criteria need not to apply.

Only shortlisted candidates will be contacted

Emails and faxes are not accepted

NB: Candidates should ensure that all qualifications are evaluated and verified by the Namibian Qualification Authority.

The closing date for applications is 24 July 2025.

Applications can be addressed to:

Office of the Human Resources Manager

+26461386440

P.O Box 26364

Windhoek

Hand Delivered to: NSI

Head Office 37 Feld Street,

Ausspannplatz Windhoek

