



CAREER OPPORTUNITY - EXTERNAL

The Namibian Standards Institution (NSI) was established in terms of the Standards Act, 2005 (Act No. 18 of 2005). The primary role of the NSI is to promote Standardisation and Quality Assurance in industry, commerce and the public sector in Namibia, with the aim of improving product quality, industrial efficiency and productivity, and to promote trade, so as to achieve optimum benefits for Namibia.

POSITION: STANDARDS DEVELOPMENT OFFICER ASSISTANT- EU Grant NDICI-AFRICA-2025/489-584 to support NSI-24 Months Contract

Duty Station: Windhoek

Primary purpose of position:

- To support the facilitation and coordination of the development and adoption of Green Hydrogen Namibian standards in liaison with Green Hydrogen Standards Development Committee and other stakeholders in adherence with Annex 3 of the WTO TBT Agreements.
- To support to the implementation of EU Grant activities

Educational requirements:

- Bachelor's degree in Natural Sciences/Food Science/Quality Assurance or related field NQF level 7

Experience requirement:

- 4 years bachelor's degree in engineering/ Natural Sciences/ Energy Studies/ Environmental Sciences or related field NQF level 7
- 1 year experience in a similar environment
- Namibian citizenship
- Driver's License valid two (2) years at time of application

Skills & knowledge requirement:

- Standards development processes and procedures
- World Trade Organization (WTO) TBT agreements (Annex 3)
- Project management
- Conformity assessment
- Standards Act and regulations
- proofreading and editing abilities
- Microsoft office
- Communication
- Interpersonal and Teamwork
- Records
- Assertiveness, Confidence
- Agility

Key Performance Area

- Coordination of standards development
- Coordinate stakeholders' engagement sessions and Mirroring
- Administration and management record

POSITION: STANDARDS DEVELOPMENT OFFICER ASSISTANT- EU Grant NDICI-AFRICA-2025/489-584 to support NSI-24 Months Contract (Cont.)

The contract is funded by the European Union in the framework of the EU Grant NDICI-AFRICA-2025/489-584 “Support to the Namibian Standards Institution”

Applications should include a detailed Curriculum Vitae, Cover Letter, certified copies of qualifications, academic transcripts and copy of identification document or passport and driver's license.

The NSI is an equal opportunity employer and encourages applications from the designated groups e.g. women and persons with disabilities in terms of the Affirmative Action (Employment) Act No. 29 of 1998)

Applicants who do not meet the criteria need not apply.

Only shortlisted candidates will be contacted.

Emails and faxes are not accepted

NB: Candidates should ensure that all foreigner qualifications are evaluated and verified by the Namibian Qualification Authority.

The closing date for applications is 24 July 2026.

Applications can be addressed to:

Office of the Human Resources Manager

+26461386444/440

P.O Box 26364

Windhoek

Hand Delivered to: NSI Head Office 37

Sir Seretse Khama, Ausspannplatz

Windhoek



www.nsi.com.na